



(EXTERNAL ADVERTISEMENT)

DIRECTORATE: PLANNING, DEVELOPMENT & INTEGRATED SERVICES

DIVISION: WATER SERVICES

SECTION: WATER TREATMENT AND WASTE WATER TREATMENT

LOCATION: DE KOPPEN

PROCESS CONTROLLER

(PERMANENT)

SALARY R 189 937.58 – R 246 489.90 per annum [T7]

Ref: PDIS/WTWWT02/0224

Job Purpose: To control and monitor process units at De Koppen Water Treatment Works and to manage the quality of the output of potable water.

Duties:

- Performs specific tasks associated with the operation of the treatment works, bulk pipelines and dams.
- Control and operate the De Koppen Water Treatment Works and Fairy Glen Dam.
- Add chlorine and lime to the water according to prescribed specifications to treat the water.
- Change chlorine cylinders when they run out, using the necessary equipment.
- Calibrate the instrument that is used to do sample analyses on a regular basis to ensure accurate readings.
- Ensure the chlorine gas cylinders is turned on and that gas bottles are full.
- Take Bulk Water meter readings.
- Fill up diesel so that pumps can operate.
- Clean the pumps and report defaults to supervisor.
- Operate pumps and motors and record relevant changes
- Supervises and controls the activities of personnel and associated tasks.
- Ensure that laid down procedures and / or instructions are applied and complied with during the treatment / purification process.
- Performs specific administrative tasks/ activities at the Water Treatment Works.
- Ensure acceptable levels of productivity and performance.
- Render a general maintenance duty of the premises.
- Contribute to maintaining the assets of the department that is used to achieve service.
- Performs specific administrative tasks/ activities at the Water Treatment Works.
- Ensure accurate operational and maintenance information is maintained and available on request and to keep the administration up to date and monitor the daily treatment process.
- Attends to the storage and care of cleaning tools.
- Contribute to maintaining the assets of the department that is used to achieve service delivery.
- Adhere to health and safety regulations in terms of OHS Act by.
- Ensure the safety of staff in terms of Potable water activities.

Minimum Requirements for Class D WTW:

Valid Class II Process Controller Certificate for the operation of Water Care Works used for the purification or treatment of Water.

Driver's License: Code B

Preferred requirement:

Valid Class III Process Controller Certificate for the operation of Water Care Works used for the purification or treatment of Water

Driver's License: Code C1 with PrDP.

Competencies: (For detail description of competencies, read competency level 2 from page 52/707 of the Competency Framework on our website / on this link-

<https://bvm.gov.za/download/municipal-staff-regulations-competency-framework/>)

Core Professional Competencies: Managing Work, Communication, Problem Solving, Decision Making, Planning & Organizing, Ethics & Professionalism

Functional Competencies: Use of Specific Technology/ Equipment, Quality Orientation, Discipline Specific Skills, Workplace Safety

Public Service Orientation Competencies: Service Delivery Orientation, Interpersonal Relationships, Communication

Personal Competencies: Action & Outcome Orientation, Resilience, Change Readiness, Cognitive Ability, Learning Orientation

Management / Leadership Competencies: Direction Setting, Impact & Influence, Cognitive & Mentoring, Team Orientation

PLEASE NOTE: Please read the below conditions carefully, only those who comply with the conditions will be considered

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**
3. **Note that BVM is using a new Recruitment Portal which is an online portal.**
4. **Only online applications will be accepted.**
5. To apply in assured confidence, please do so online via the Link: <https://bvmjobs.mcidirecthire.com>.
6. **When applying online: Please ensure that you fill in all required Fields.**
7. **Also attach an updated CV (Including details of at least 3 contactable WORK REFERENCES and the relevant numbers), certified copies of qualifications, and covering letter.**
8. Candidates will be subjected to medical examination.
9. Candidates will be subjected to Written Assessment.
10. Any candidate appointed at the **Breede Valley Municipality** will sign an employment and performance agreement that will be subject to probation monitoring and performance monitoring in accordance with the Local Government: Municipal Staff Regulations. '
11. **For enquiries contact the Human Resources Office at 023 348 4961 or on email address: jobs@bvm.gov.za**
12. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
13. Fraudulent qualifications documentation will immediately disqualify any applicant.
14. If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **15 March 2024 at 13:00.**

The Municipality reserves its right not to make an appointment.